



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 07282020 Flashing Traffic Signs for various SCS Locations**  
**DEADLINE July 29, 2020 2:00 PM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in red. A Pre-Bid Conference will be held at Craigmont High School at the scheduled time and location listed below. It is highly recommended the contractor's interested in bidding to attend the pre-bid conference. SCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

**Craigmont High School**  
**3333 Covington Pike., Memphis, TN 38128**

**Monday, July 16, 2020 @ 9:30 AM/CST**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: William Webb, [webbw@scsk12.org](mailto:webbw@scsk12.org) and Kim Carpenter [carpenterk@scsk12.org](mailto:carpenterk@scsk12.org) by 12:00PM/CST on July 20, 2020. Subject line of email shall read "Questions –IFB #07282020 Flashing Traffic Signs for various SCS Locations". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement's website at the end of the business day on July 22, 2020 by 4:00PM.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>July 13, 2020</b>
<b>Pre-Bid Meeting</b>	<b>July 16, 2020, @ 9:30 am</b>
<b>Questions or Requests Due</b>	<b>July 20, 2020, @ 2:00pm</b>
<b>Questions and Answers Posted</b>	<b>July 22, 2020, 4:00 pm</b>
<b>Bid Due / Bid Deadline</b>	<b>July 29, 2020, @ 2:00 pm</b>

Thank you.  
Procurement Services  
Shelby County Schools